Douglas County School District Re. 1

INTRA-DISTRICT CHARGE FORM

School/Department Being Charged: _____

Account Number:

FD	LOC	FC	PROG	OBJT	JOB	GRNT	Y	COST	Debit Amount
_____	_____	_____	_____	_____	_____	_____	0	_____	_____
_____	_____	_____	_____	_____	_____	_____	0	_____	_____

Due To/From Account:

FD	LOC	FC	PROG	OBJT	JOB	GRNT	Y	COST	
_____	_____	_____	_____	_____	_____	_____	0	_____	_____
_____	_____	_____	_____	_____	_____	_____	0	_____	_____

Total $_____

School/Department Receiving Credit: _____

Account Number:

FD	LOC	FC	PROG	OBJT	JOB	GRNT	Y	COST	Credit Amount
_____	_____	_____	_____	_____	_____	_____	0	_____	_____
_____	_____	_____	_____	_____	_____	_____	0	_____	_____

Due To/From Account:

FD	LOC	FC	PROG	OBJT	JOB	GRNT	Y	COST	
_____	_____	_____	_____	_____	_____	_____	0	_____	_____
_____	_____	_____	_____	_____	_____	_____	0	_____	_____

Total **$**_____

Explanation of Charges: _____

Date _____

Department Receiving Credit, Authorized Signature _____ _____

Department Being Charged, Authorized Signature _____ _____

School/Dept—being charged should enter journal and send a copy of journal to School/Dept receiving credit. School being charged attach this form to journal have principal sign journal and file.

Revised 6/2009